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Access Control Preventative Maintenance Certificate

Certificate Number:10007

Customer Name	Tes T Customer	Site Contact	Mrs Demi Onstration
Site Address	1 St. Georges House Vernon Gate, Derby Derbyshire, United Kingdom, DE1 1UQ	Job No.	42106
Telephone No.	01929557987	Date of Visit	25/11/2022

Type of installation CF - Type of installation

Access Control Preventative Maintenance

During each preventative visit, inspection of the following, with all necessary tests, and those rectifications which are practical at the time, should be carried out

Item	Checked?	Comments
1. Check the satisfactory operation of all operated devices, against the original design criteria.	✗	TR - 1
2. Inspect all flexible connections for damage.	✓	TR - 2
3. Check that all power supplies are functioning correctly.	✗	TR - 3
4. Check all standby batteries (where fitted)	✓	TR - 4
5. Check all control equipment in accordance with the company's procedure.	✗	TR - 5
6. Check the satisfactory operation of every reader, call-point, monitor, lock mechanism, egress button, BGU, indicator, LEDs, etc.	✓	TR - 6
7. Check door closers operate correctly.	✗	TR - 7
8. Record in the maintenance record details of any parts of the system which require further attention or which have been left disconnected with the customer's consent.	✓	TR - 8
9. Obtain the signature of the customer or his representative on the maintenance record. A copy of this record should be given to the customer.	✗	TR - 9

Engineer's Comments TR - 10 - Notes

Engineer's Signature *James Haworth* Engineer's Name James Haworth

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